

Clarendon CISD
VACANCY ANNOUNCEMENT – 6-13-19

Position Title: Jr. High Instructional Aide

Position Summary:

Assist teachers in preparation and management of classroom activities and administrative requirements, including in a Special Education setting. Work under supervision of certified teacher.

Qualifications:

Education/Certification

High School diploma or GED a must – Associates or Bachelor's Degree Preferred
Must successfully pass Accuplacer/TSI proficiency exams (before employment) in Reading, Writing & Math. (Discuss with Campus Principal) * This is a Title 1 Highly Qualified Requirement.

Experience

Special Knowledge/Skills

Ability to work well and patiently with children
Ability to communicate effectively

Duties and Responsibilities (examples):

Assist teacher(s) in preparing instructional materials and classroom displays
Conduct instructional exercises assigned by the teacher; work with individual students or small groups
Help supervise students throughout school day, inside and outside classroom. This includes lunchroom, bus, and playground duty.

Salary:

As per local salary schedule

Length of Work Year:

10 month

Application Procedures:

Complete and submit application

Application available on District Web Site under: "Employment Opportunities". The following is a link to the paraprofessional application:

HYPERLINK "<http://www.clarendonisd.net/vimages/shared/vnews/stories/4d933b7542bf1/ParaprofApp-Fillable.pdf>" <http://www.clarendonisd.net/vimages/shared/vnews/stories/4d933b7542bf1/ParaprofApp-Fillable.pdf>

District Contact: Mr. Travis Victory, Principal – (806) 874-3232

**Application Deadline:
Until Filled**

Clarendon CISD is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, or national origin.
(Title IX Coordinator: Jenae Ashbrook, 420 S. Allen, Clarendon, Texas 79226, 806-874-3241)